**Pottery Classes**

1117 Montclair Drive

Peachtree City, GA 30269

770-486-9768 or 678-641-1247

**Class Rules and fees**

**Classes Missed**

1. There will no longer be a grace for classes missed. I will do my best to schedule a make-up session with you but classes missed, will not be refunded in any other way. Make-up sessions should be scheduled within a two week time frame if schedules allow. You are to keep up with your need to schedule a missed class. Missed classes cannot be credited to a new session of classes.

**Studio work**

1. Clay and clay projects must remain in the studio. Items made outside of the studio may or may not be accepted for firings. These will fall under different firing guidelines. Cost is $15.00 per shelf per layer (an item taller than 4 inches will be charged for 2 layers.) No glazing of outside pieces will be allowed.

**Class Fees**

1. Classes are $25.00 a session unless an advanced payment for no less than 4 classes is made. Then the charge is 90.00 for 4 weeks.
2. Classes should be paid for in advance. Please, try to keep track of your classes. I will remind you when you are at 1 class remaining.
3. As always, should I become sick or have to close the studio for any reason, you are not charged for the class or classes missed during these times.
4. Clay is now $65.00 for 25 pounds of clay. This cost includes 2 firings one of which is a glaze firing. If you choose to re-fire a piece with additional glaze a $5.00 fee may be charged depending upon the size of the piece to be glazed and fired a second time.
5. Each student receives half of a shelf for pieces that are in process. Please, be kind to those with whom you share the shelf. Keep your shelf tidy. Your Tools should be kept on the student tool shelf. Clay should be kept in your clay bin. So, the only items in your shelf should be your current projects. Remember to leave room for items you are having fired on your shelf. Please, try to plan your building, and firings so there is little to no overflow of your work. Don’t forget there are places for your green ware that is ready to fire and for your glazed ware that is ready to be fired. These items should not be on your shelf.
6. From time to time check that your chair is clean from clay, glaze and clay fingerprints.
7. Remember to put tools and forms back where you got them from – making sure that they return to their location clean.
8. Dusting and sweeping the studio is always welcome.

**Students who quit or leave the studio for long periods of time**

1. I do not have enough room to store your items until you return so, please, take your tools, pieces in process and your clay.
2. If you do not intend to return, you will need to make arrangements for final firings to take place. Please, be prompt in picking up your finished pieces.
3. Any items left in the studio for 30 days will be reclaimed by the studio. Tools will be made available to the studio and clay will be used to make cookies for the kiln. No credit for such items will be given after the 30 day period.
4. No class fees will be returned to you should you decide to leave unless there are extenuating circumstances. (Relocation, illness, the like)

**Workshops**

1. Workshops will be scheduled on weekends throughout the year. Well, at least this is my plan.
2. Students in good standing at “Studio B The Pottery” will receive a discount to these workshops.

**Shows**

1. From time to time throughout the year, the studio may participate in nearby shows.

 Each student who participates is required to:

pay a portion of the entry fee,

to assist with set up,

to remain at the show, and

to assist with the break down.

 Payment for your pieces sold will occur at the next class.

1. Currently we are scheduled for the Labor Day show in Newnan.
2. I have paid the student fees for the Southern Hands Artist Studio Tour. You will be allowed only 3 of your pieces to be on display at any given time during the tour. Should one of the pieces sell, you are welcome to replace it.